COMMUNITY DEVELOPMENT REAP PLANNER

INCOG, the principal regional planning organization for the Tulsa metropolitan area, is seeking applications for a **Community Development REAP Planner**. Principal responsibilities include emphasis on administration of the annual state Rural Economic Action Program (REAP) grant, including developing community development/REAP plans for public review, performing analysis on project proposals, proposing strategy for the allocation of funds, and managing contracts and awarded projects. Additional duties include developing proposals and applications for state and federal housing and infrastructure grant programs and providing program implementation and administration services to INCOG member governments.

Technical knowledge of federal grant programs including HOME and CDBG is required. Applicants should demonstrate knowledge of federal, state, and local regulations on grant funded programs; non-federal resources available for community and economic development programs; the principles and practices of governmental budgeting and finance; labor laws and standards; and basic knowledge of municipal and county government functions.

Bachelor's or Master's degree in urban planning, public administration, or related field and one year of experience in developing and administering projects required, or an equivalent combination of education and experience. Direct experience in housing development, community development and economic development programs desirable. Annual starting salary range is $62,000- $65,000. Specific compensation will be based on the candidate's qualifications and experience. Comprehensive benefits package included.

About INCOG: INCOG is a voluntary association of local and tribal governments in the Tulsa area and is responsible for Community, Housing & Economic Development, Transportation Planning & Programs, Energy & Environmental Sustainability, Area Agency on Aging, and Public Safety.

Please submit a resume detailing relevant employment history, experience, education, contact information and a cover letter that explains why you are interested and qualified for this position to: Personnel Director, INCOG, 2 W 2nd Street, Suite 800, Tulsa OK 74103, or e-mail to resumes@incog.org